

GRAMMAR AND VOCABULARY CHECKLIST

VOCABULARY

yes no

Are there any words you repeat consistently?		
Have you used vocabulary adequate for your level?		
Have you used newly learned vocabulary?		
Have you used vocabulary specific to the topic of the question?		
Have you repeatedly modified adjectives with "very"? (very big-huge)		
Are words spelled correctly and capitalized where appropriate?		
Have you used logical connecting words?		

GRAMMAR

yes no

Have you used a variety of structures adequate for your level?		
Have you used correct tenses? (e.g. Check that you haven't switched back and forth from present to past for no reason?)		
If you are talking about the past, did you use the simple past tense or any other past tenses (past continuous/ past perfect...)?		
Have you used the Present Perfect correctly?		
Is the verb after a preposition in the -ing form?		
Have you checked for subject-verb agreement? (e.g. she write, people is, everybody are..etc)		
Does each sentence have a subject and a verb?		
Have you checked that there are no double subjects?		
Do pronouns refer clearly to the appropriate nouns?		
Have you checked the nouns to see if they are countable or uncountable, and used the correct article (a / an / the / no article)?		
Have you used any indirect questions? Is the order correct? (subject+verb)		
Have you made sure "another" and "other" are used correctly?		